



CRISIS INTERVENTION SPECIALIST INTERN DESCRIPTION

Galveston, Texas

JOB SUMMARY

This Internship performs crisis response in- person and by phone to victims of sexual assault and domestic violence as an integral part of Sexual Assault Response Team facilitator for the county. The Crisis Intervention Specialist (CIS) Intern will provide medical accompaniment on an on-call basis for victims of domestic and sexual assault. Additionally, the CIS intern will provide case management services to survivors of sexual assault. The CIS Intern may also have opportunities to perform community education presentations regarding domestic violence, sexual assault, and RCCGC services.

ESSENTIAL INTERNSHIP FUNCTIONS

- Performs intervention and assessment services for victims of sexual assault.
- Review case plan with task supervisor to assure all needed services are provided and effective in meeting the victim's goals.
- A responder to hospitals for medical accompaniment to victims of sexual assault and domestic violence.
- Keep accurate client records for monthly reports.
- Documentation of all services for grant reporting and data base entry for each client.
- Provides initial crisis intervention, performs on-going case management for a caseload that appropriately reflects number of hours contracted to work.
- Assists victims with the Crime Victim Compensation applications.
- Provides referrals to clients and assistance in accessing services.
- Offers diffusing techniques and provides debriefing opportunities for clients and their families in crisis situations.
- The CIS intern will assist the CIS team in sharing expert crisis intervention techniques and trainings on sexual violence and assault to other professionals, civic groups, social service agencies, volunteers, and the general public.
- Completes the 40- hour required Sexual Assault Response Training to staff and volunteers, using the Office of the Attorney General curriculum.
- Attend mandatory weekly meetings with staff.
- Mandatory Reporting includes reporting suspected and prior abuse/neglect to either Child Protective Services or Adult Protective Services when appropriate.
- Other duties as assigned.

SCHEDULE

CIS Interns must be available during M-F 9:00 am – 5:00 pm business. Supervision may be given in groups along with other interns and will only be offered during business hours. Interns can complete weekend hours

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or overnight hours for “on call shift” if desired; however, student must be available for training and supervision during business days (M-F) and business hours (9:00 am – 5:00 pm)

SUPERVISION RESPONSIBILITY

This position reports to a Field Supervisor and Task Supervisor. There are no direct reports to this position.

Field Supervisor:

- Responsible for weekly, reflective supervision to work towards achieving intern’s learning objectives, goals, competencies, and progress
- Reinforce the student’s identification with the purposes, values, and ethics of the profession
- Foster the integration of empirical and practice-based knowledge; and to promote the development of professional skills and competencies

Task Supervisor

- Orient intern to agency and their specific program
- Responsible for Intern’s learning on a particular task, case, project, or experience
- Provide primary, direct supervision of daily activities
- Work in collaboration with the Field Instructor to ensure that the Interns learning goals

PHYSICAL DEMANDS/ WORK ENVIRONMENT

The physical demands described here are representative of those that must be met by an intern to successfully perform the essential functions of this internship. While performing the functions of this internship, the employee is regularly required to stand; walk; sit; use hands to operate various office machines and/or equipment; and reach with hands and arms. The employee frequently is required to speak and hear clearly. The employee is frequently required to stoop, kneel, crouch, crawl, and lift approximately 20 lbs.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

The work environment characteristics described herein are representative of those an employee/intern/volunteer encounters while performing the essential functions of this role which is primarily an office environment.

TRAINING

CIS interns must be willing to complete onboarding training prior to official “start” of internship. These hours (about 20-30 hours) will not count for internship non-contact hours, as they need to be completed before interns begin interacting with clients at the Resource and Crisis Center.

Once internship begins, all CIS interns are required to complete the 40- hour required Sexual Assault Response Training.



EDUCATION & EXPERIENCE

Required:

- Completing a bachelor's or a master's degree in social work, public health, or a related field.
- Possess the ability to communicate effectively verbally and in writing.
- Possess excellent organizational, interpersonal, and planning skills.
- Must be able to establish rapport with others as a requisite for healthy and therapeutic relationships.
- Must be able to present oneself in an appropriately personable and professional manner to clients and staff.
- Must be able to weigh and evaluate personal needs, client needs and the aims and policies of RCCGC, and to respond and negotiate these competing needs as appropriate.
- Must be able to remain calm and supportive in psychological emergencies and/or crises.
- Must have an enhanced level of self-awareness around how he or she relates to others and an ability to effectively modify this personal style as conditions warrant.

Preferred:

- Knowledge (educationally or experientially) of skill in any or all of the following: crisis intervention; hotline and emergency response; victim's rights and available services; domestic violence; sexual violence; law enforcement and court procedures.
- Knowledge (educationally or experientially) with trauma theory and working with survivors of trauma.



I have received, reviewed, and fully understand this internship description. I understand that I am responsible for the satisfactory execution of the all the essential functions as described. I understand that these internships are unpaid by the agency.

Name: _____

Signature: _____

Date: _____